

Committee Agenda



**Epping Forest
District Council**

Licensing Committee Wednesday, 10th October, 2007

Place: Council Chamber, Civic Offices, High Street, Epping

Time: 2.00 pm

Democratic Services Officer Gary Woodhall (Research and Democratic Services)
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Members:

Councillors M Woollard (Chairman), Mrs P Smith (Vice-Chairman), K Chana, M Cohen, R D'Souza, Mrs R Gadsby, Ms J Hedges, P House, Mrs M McEwen, P McMillan, R Morgan, T Richardson, Mrs P K Rush and J Wyatt

<p>PLEASE NOTE THE START TIME OF THE MEETING</p>

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

(Assistant to the Chief Executive) To declare interests in any item on this agenda.

3. ANY OTHER BUSINESS

Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs (6) and (24) of the Council Procedure Rules contained in the Constitution require that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

In accordance with Operational Standing Order (6) (non-executive bodies), any item raised by a non-member shall require the support of a member of the Committee concerned and the Chairman of that Committee. Two weeks notice of non-urgent items is required.

4. MINUTES OF THE LICENSING COMMITTEE (Pages 5 - 10)

To confirm the minutes of the Licensing Committee meeting held on 19 April 2007 (attached).

5. MINUTES OF THE LICENSING SUB-COMMITTEES

Copies of the minutes from the Sub-Committee's meetings will be available for the relevant Chairmen to sign off.

6. APPLICATIONS RECEIVED UNDER THE LICENSING ACT 2003

Under the Licensing Act 2003, officers are required to report on the numbers of applications received and the determinations of those applications. The following table outlines the applications received for the period up to 30 September 2007.

(a) Premises Licence Applications/Variations

Number of new applications	2
Number of renewals	360
Change of Designated Premises Supervisor	49
Number of applications for variation	5
Number of applications granted under delegated authority	14
Number of applications considered by the Sub-Committee	5
Number of applications granted subject to conditions	5
Number of applications refused	1
Number of appeals to Magistrates	0
Temporary Event Notices	145
Reviews	0

(b) Personal Licence Applications

Number of applications received	43
Number of applications granted under delegated authority	43
Number of applications refused	0
Number of appeals to Magistrates	0

7. APPLICATIONS RECEIVED UNDER THE GAMBLING ACT 2005**(a) Betting Office Applications**

The following table outlines the applications received for the period up to 25 September 2007.

Number of applications received	23
Number of applications granted	13

8. MISCELLANEOUS LICENSING APPLICATIONS RECEIVED

The following table lists the other applications received for the period up to 30 September 2007.

- (i) Sex Shop, North Weald – Granted;
- (ii) 4 x Gaming Machines, Last Post Public House – Granted; and

(iii) Street Trading Licence, Rebels Diner – Revoked.

9. REVIEW OF LICENSING SUB-COMMITTEE PROCEDURES

To review the proceedings of the Licensing Sub-Committee held during the preceding period and identify any problems of procedure, policy and organisation that have adversely affected the running of the meetings.

10. REVIEW OF THE COUNCIL'S LICENSING FUNCTION

The review of the Council's Licensing Function has been temporarily suspended as a result of the current management restructure.

11. REVIEW OF LICENSING POLICY

The triennial review of the Council's Licensing Policy is currently underway; officers will report on comments received thus far.

12. REVIEW OF CURRENT AND FUTURE TRAINING NEEDS FOR THE COMMITTEE

To highlight any further training considered necessary for the members tasked with discharging the Council's Licensing function.

13. MATTERS ARISING

To consider any further matters arising in respect of the Council's Licensing function, not covered elsewhere on the agenda.

14. DATE OF NEXT MEETING

The next meeting of the Licensing Committee has been scheduled for 16 April 2008 at 2.00pm in the Council Chamber.